

Minutes of a meeting of the Plaquemines Parish Council, as the Sole Governing Authority of the Plaquemines Port, Harbor & Terminal District, held in the Pointe-a-la-Hache Council Chambers, 18055 Highway 15, Pointe-a-la-Hache, Louisiana on Thursday, October 22, 2020, at 3:03 p.m., pursuant to notice to all members with a quorum present as follows:

PRESENT: Commissioner Richie Blink, Chairman  
Commissioner John L. Barthelemy, Jr.  
Commissioner Benedict Rousselle  
Commissioner Trudy Newberry  
Commissioner Carlton M. LaFrance, Sr.  
Commissioner Mark Cognevich

Kim M. Toups, Secretary

ABSENT: Commissioner W. Beau Black  
Commissioner Corey Arbourgh  
Commissioner Stuart J. Guey

Sandy Sanders, Paul Matthews, Chambrel Riley and Donald Durr were present representing the Port.

The Prayer was said and the Pledge recited.

There being no matters for Executive Session, Commissioner Blink moved to Agenda Item 6f.

#### RESOLUTION NO. 20-253

On motion of Commissioner Blink, seconded by Commissioner Rousselle, and on roll call all members present and voting "YES", except Commissioners Black, Arbourgh and Guey who were "ABSENT", the following Resolution was adopted:

A Resolution to cancel the November 26, 2020, and December 24, 2020, regularly scheduled Port Meetings due to the Thanksgiving Holiday and Christmas Holiday; and otherwise to provide with respect thereto.

NOW, THEREFORE:

BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL, AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT it hereby cancels the November 26, 2020, and December 24, 2020, regularly scheduled Port Meetings due to the Thanksgiving Holiday and Christmas Holiday.

BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL, AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT the Secretary of this Council is hereby authorized and directed to immediately certify and release this Resolution and that Port employees and officials are authorized to carry out the purposes of this Resolution, both without further reading and approval by the Plaquemines Parish Council.

There were no matters under Agenda Item 2, "Executive Session", therefore, Commissioner Blink moved to Agenda Item 3, "Status Report by the Executive Port Director". Without objection, so ordered. Sandy Sanders reported the following:

- The Port met with Tallgrass and they intend to meet with the Commissioners in November;
- The 2021 Proposed Budget is done and the Commissioners will have hold meetings on October 28<sup>th</sup> and 29<sup>th</sup> to do a preliminary review before Budget Hearings in November; and
- Mr. Sanders said there was an IT glitch on PPG's end so that is the reason the Commissioners did not receive the Port calendars. He went on to say that since the Commissioners had not gotten copies of the calendars, there was no way the leak of confidential information could have been leaked by anyone associated with the Council.

Commissioner Cognevich asked if the Port found out what the equipment and pipes in the ground on the Tallgrass property were all about. Mr. Sanders stated he did not get any information but they will be here in November to meet with the Board. Paul Matthews stated he would find out and send the information to the Commissioners.

Commissioner Rousselle thanked Mr. Sanders for acknowledging that there was no leak from the Council.

Commissioner Blink moved to Agenda Item 4, "Bids and Advertisements". Without objection, so ordered.

Commissioner Guey joined the meeting at 3:12 p.m.

#### RESOLUTION NO. 20-254

On motion of Commissioner Blink, seconded by Commissioner LaFrance and on roll call all the members present and voting "YES", except Commissioners Black, Arbourgh, Guey and Newberry who were "ABSENT", the following Resolution was adopted:

A Resolution authorizing the acceptance of bids for furnishing Bulk Diesel Fuel for the Plaquemines Port Harbor & Terminal District for a period of one (1) year.

WHEREAS, after due advertisement bids were received on October 21, 2020, for furnishing Bulk Diesel Fuel for the Port from the following: Siarc, Oil & Fuel Inc., 205 S. David Street, Gramercy, LA 70052; and Gaubert Oil, 10 Rienzi Drive, Thibodaux, LA 70301; all bids on file in the Port Director of Administration's Office and made a part hereof by reference to; and

WHEREAS, Paul Matthews, Deputy Port Director, recommends the acceptance of the low bid of Siarc Oil & Fuel Inc.;

NOW, THEREFORE:

BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING OF THE PLAQUEMINES PORT, HARBOR AND TERMINAL DISTRICT THAT it hereby authorizes Maynard J. "Sandy" Sanders, Executive Port Director, to enter into a contractual agreement with Siarc, Oil & Fuel Inc., 205 S. David Street, Gramercy, LA 70052, for furnishing Bulk Diesel Fuel for the Port, beginning October 25, 2020 and ending October 24, 2021.

BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING OF THE PLAQUEMINES PORT, HARBOR AND TERMINAL DISTRICT THAT it hereby authorizes the Plaquemines Port Harbor & Terminal District to issue purchase orders to Siarc, Oil & Fuel Inc., 205 S. David Street, Gramercy, LA 70052, for furnishing Bulk Diesel Fuel for the Port use, all in accordance with bids submitted by said vendor on October 22, 2019, on file in the Port Director of Administration's Office.

BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING OF THE PLAQUEMINES PORT, HARBOR AND TERMINAL DISTRICT THAT it hereby authorizes its Port Fiscal Officers to issue checks in payment of material, upon approval of invoices by authorized Port personnel.

BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING OF THE PLAQUEMINES PORT, HARBOR AND TERMINAL DISTRICT THAT the Secretary of this Council is hereby authorized and directly to immediately certify and release this Resolution and that Port officials and employees are authorized to carry out the purposes of this Resolution, both without further reading and approval by the Plaquemines Parish Council.

Commissioner Blink reverted back to Agenda Item 3a, "Financial Report/Budget to Actual". Without objection, so ordered. Chambrel Riley reported that all Commissioners were provided a

2020 Total Budget Report and Detailed Budget Report with actual expenditures shown as of September 30, 2020. The Port completed 75% of the year's budget. Currently there are no categories with less than 20% remaining and currently the total revenue is at 31.94%. The Port staff have prepared 2020 budget amendments for introduction at the November meeting. The Port presented the 2021 Proposed Budget to the Commissioners today. Copies of the budget will be available for public review at the Public libraries and the Port's website.

Commissioner Blink moved to Agenda Item 5, "Introduction of Ordinances and Resolutions". Without objection, so ordered. The following legislation was introduced:

1. A Resolution to Provide Insurance for the Plaquemines Port, Harbor and Terminal District for a period of January 1, 2021 through December 31, 2021; and otherwise to provide with respect thereto. COMMISSIONER BLINK
2. A Resolution to provide Port employee's group coverages consisting of Health, Dental, Vision and Life for the policy period of January 1, 2021, through December 31, 2021; and otherwise to provide with respect thereto. COMMISSIONER BLINK
3. A Resolution authorizing Maynard J. "Sandy" Sanders, Executive Director of the Plaquemines Port, Harbor & Terminal District to enter Memorandum of Understanding for Curatorial Services University of New Orleans; and otherwise to provide with respect thereto. COMMISSIONER BLINK
4. A Resolution authorizing the Plaquemines Port, Harbor and Terminal District ("Plaquemines Port") to dispose of disused movable property. Specifically, to dispose of a 2008 Chevrolet Suburban and a 2012 Ford F-250 Utility truck, on an as-is, where-is basis and in accordance with Louisiana statutes governing the disposal of movable property owned by a political subdivision of the state; and otherwise to provide with respect thereto. COMMISSIONER BLINK
5. A Resolution adopting the amendments to the Plaquemines Port, Harbor & Terminal District's (the Port) Accounting Policy and Employee Handbook. COMMISSIONER BLINK
6. A Resolution authorizing Maynard J. "Sandy" Sanders, Executive Director of the Plaquemines Port, Harbor & Terminal District to enter into a Professional Services Agreement with Environmental Science Services, Inc. (GS2) for GIS Acquisition and Implementation for the Plaquemines Port, Harbor & Terminal District); and otherwise to provide with respect thereto. COMMISSIONER BLINK

Commissioner Blink moved to Agenda Item 6, "Ordinances and Resolutions on Second Reading and Final Passage". Without objection, so ordered.

There were no items under 6a.

Commissioner Blink filled in the blanks on Item 6b.

#### RESOLUTION NO. 20-255

On motion of Commissioner Blink, seconded by Commissioner Cognevich, and on roll call all members present and voting "YES", except Commissioners Black and Arbourgh who were "ABSENT", the following Resolution was adopted:

A Resolution establishing the date, time and place of public hearings on the proposed 2021 Operating Budget and Capital Improvement Budget as submitted by the Executive Director of the Plaquemines Port, Harbor & Terminal District; to authorize the Council Secretary to place the necessary Public Notice in the Plaquemines Gazette; and otherwise to provide with respect thereto.

BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT it hereby establishes budget hearings on the proposed 2021 Operating Budget and the proposed Capital Improvement Budget for the years 2021, 2022, 2023, 2024, and 2025 for the Plaquemines Port Harbor & Terminal District on November 17, 2020, beginning at 9:00 a.m., in the Council Chambers located at 333 F. Edward Hebert Blvd., Building 203, Belle Chasse, Louisiana.

BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT the proposed Operational Budget for the year 2021 and the Proposed Capital Improvements Budget covering a period of at least 5 years, as submitted by the Executive Director will be available for public inspection at all Parish Public Libraries and at the Port Office Building located at 8056 Hwy. 23, 3<sup>rd</sup> Floor, Belle Chasse, Louisiana, by request due to Covid restrictions.

BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT it hereby authorizes and directs the Secretary of this Council to place the necessary advertisement in the Port Official Journal.

BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR AND TERMINAL DISTRICT THAT the Secretary of this Council is hereby authorized and directed to immediately certify and release this Resolution and that Port employees and officials are authorized to carry out the purposes of this Resolution, both without further reading and approval by the Plaquemines Parish Council.

#### RESOLUTION NO. 20-256

On motion of Commissioner Blink, seconded by Commissioner Cognevich, and on roll call all members present and voting "YES", except Commissioner LaFrance voting "NO" and Commissioners Black and Arbourgh who were "ABSENT", the following Resolution was adopted:

A Resolution authorizing Maynard J. "Sandy" Sanders, Executive Director of the Plaquemines Port, Harbor & Terminal District to lease a particular tract of land to Phylway Construction LLC; and otherwise to provide with respect thereto.

WHEREAS, the Port recognizes the need to fully construct the back-levee system by the U.S. Army Corps of Engineers, for the protection of the citizens of Plaquemines Parish; and

WHEREAS, Phylway Construction, as the contractor supplying the soil needed for the current phase of such back-levee construction project, is in need of a parking/staging area to optimize such construction;

NOW, THEREFORE:

BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT it hereby authorizes Maynard J. "Sandy" Sanders, Executive Director of the Plaquemines Port, Harbor & Terminal District to enter a short term, annually renewable, lease, cancellable by either party with 90 days' notice, for a particular 3.5 acre tract of land as reflected on the attached Ex. A, to Phylway Construction LLC, for \$500.00 per month, for the purpose of aiding in the construction of the back-levees in Plaquemines Parish;

BE IT FURTHER RESOLVED, BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT the Secretary of this Council is hereby authorized and directed to immediately certify and release this Resolution and that Port employees and officials

are authorized to carry out the purposes of this Resolution, both without further reading and approval by the Plaquemines Parish Council.

Commissioner Blink filled in the blank for Item 9d.

RESOLUTION NO. 20-257

On motion of Commissioner Blink, seconded by Commissioner Rousselle, and on roll call all members present and voting “YES”, except Commissioners Black and Arbourgh who were “ABSENT”, the following Resolution was adopted:

A Resolution electing the Plaquemines Port, Harbor & Terminal District Chairperson for 2021; and otherwise to provide with respect thereto.

NOW, THEREFORE:

BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PARISH PORT, HARBOR AND TERMINAL DISTRICT THAT it hereby elects Riche Blink as Chairperson of the Parish Council in its capacity as the sole governing authority of the Plaquemines Port, Harbor & Terminal District to act as Port Chairperson in meetings of the Council as the Port and in all matters relative to the Port for the term of office effective January 1, 2021, ending at Midnight, December 31, 2021, or until his successor had been appointed.

BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PARISH PORT, HARBOR AND TERMINAL DISTRICT THAT the Secretary of this Council is hereby authorized and directed to immediately certify and release this Resolution and the Port employees and officials are authorized to carry out the purposes of this Resolution, both without further reading and approval by the Plaquemines Parish Council.

Commissioner Blink filled in the blank for Item 9e.

RESOLUTION NO. 20-258

On motion of Commissioner Blink, seconded by Commissioner Guey, and on roll call all members present and voting “YES”, except Commissioners Black and Arbourgh who were “ABSENT”, the following Resolution was adopted:

A Resolution electing the Plaquemines Port, Harbor & Terminal District Vice-Chairperson for 2021; and otherwise to provide with respect thereto.

NOW, THEREFORE:

BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PARISH PORT, HARBOR AND TERMINAL DISTRICT THAT it hereby elects Trudy Newberry as Vice-Chairperson of the Parish Council in its capacity as the sole governing authority of the Plaquemines Port, Harbor & Terminal District to act as Port Vice-Chairperson in meetings of the Council as the Port and in all matters relative to the Port for the term of office effective January 1, 2021, ending at Midnight, December 31, 2021, or until his successor had been appointed.

BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PARISH PORT, HARBOR AND TERMINAL DISTRICT THAT the Secretary of this Council is hereby authorized and directed to immediately certify and release this Resolution and the Port employees and officials are authorized to carry out the purposes of this Resolution, both without further reading and approval by the Plaquemines Parish Council.

There being no matters under Agenda Item 7, “New Business”, Commissioner Blink moved to

Agenda Item 8, "Approval of Minutes". Without objection, so ordered.

RESOLUTION NO. 20-259

On motion of Commissioner LaFrance, seconded by Commissioner Blink, and on roll call all members present and voting "YES", except Commissioners Black and Arbourgh who were "ABSENT" the following Resolution was adopted:

BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT it hereby approves the minutes of the September 24, 2020, Port Meeting, as recorded by the Secretary of this Council.

There being no further business to come before this Council, on motion Commissioner Rousselle, seconded by Commissioner Blink and on roll call all members present and voting "Yes", except Commissioners Black and Arbourgh who were "ABSENT", the meeting adjourned at 3:47 p.m.

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Chairman

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Secretary

