

Minutes of a meeting of the Plaquemines Parish Council, as the Sole Governing Authority of the Plaquemines Port, Harbor & Terminal District, held in the Pointe-a-la-Hache Council Chambers, 18055 Highway 15, Pointe-a-la-Hache, Louisiana on Thursday, June 25, 2020, at 5:04 p.m., pursuant to notice to all members with a quorum present as follows:

PRESENT: Commissioner Trudy Newberry, Vice-Chairperson
Commissioner John L. Barthelemy, Jr.
Commissioner Corey Arbourgh
Commissioner Stuart J. Guey
Commissioner Benedict Rousselle
Commissioner Carlton M. LaFrance, Sr.
Commissioner Mark Cognevich

Kim M. Toups, Secretary

ABSENT: Commissioner W. Beau Black
Commissioner Richie Blink, Chairman

Sandy Sanders, Paul Matthews and Chambrel Riley were present representing the Port.

The Prayer said and the Pledge was recited.

Agenda Item 6b, "A Resolution authorizing Maynard "Sandy" Sanders, as Executive Director of the Plaquemines Port, Harbor & Terminal District, to extend the agreement with Trident Holdings, Inc., for the implementation of the Port's Master Plan; and otherwise to provide with respect thereto" was deferred for the fourth time; therefore, the matter fell off of the agenda.

There being no items for Executive Session, Commissioner Newberry moved to Agenda Item 3, "Status Report by the Executive Port Director". Without objection, so ordered. Sandy Sanders said there was nothing significant to report on items which are not part of a non-disclosure agreements.

Commissioner Newberry moved to Agenda Item 3a, "Financial Report/Budget to Actual". Without objection, so ordered. Chambrel Riley handed out the Port 2020 Total Budget Report and reviewed it with the Council.

There were no bids or advertisements.

Commissioner Newberry advanced to Agenda Item 6, "Ordinances and Resolutions on Second Reading and Final Passage". Without objection, so ordered.

There were no ordinances under Agenda Item 6a.

RESOLUTION NO. 20-154

On motion of Commissioner Newberry, seconded by Commissioner Cognevich and on roll call all members present and voting "YES", except Commissioners Black and Blink who were "ABSENT", the following Resolution was adopted:

A Resolution approving and authorizing Richie Blink, Port Chairman; Maynard J. Sanders, Port Executive Director; and Chambrel Riley-Williams, Port Director of Finance to execute a Louisiana Compliance Questionnaire to Camnetar and Company, CPA's; and other wise to provide with respect thereto.

WHEREAS, in connection with the audit of financial statements as of December 31, 2019, the Office of the Legislative Auditor of the state of Louisiana has requested Plaquemines Port, Harbor & Terminal District complete and adopt a Louisiana Compliance Questionnaire; and

WHEREAS, the Port Administration has assured the Parish Council as the governing authority of the Plaquemines Port, Harbor & Terminal District that the Louisiana Compliance

Questionnaire has been completed in accordance with law and that all answers are true and correct to the best of its belief and knowledge;

NOW, THEREFORE:

BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR AND TERMINAL DISTRICT THAT it hereby approves and authorizes Richie Blink, Port Chairman; Maynard J. Sanders, Port Executive Director; and Chambrel Riley, Port Director of Finance; to execute a Louisiana Compliance Questionnaire to Camnetar & Co., CPA's, in connection with the audit of financial statements as of December 31, 2019, and for the year then ended.

BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT the Secretary of this Council is hereby authorized and directed to immediately certify and release this Resolution and that Port employees and officials are authorized to carry out the purposes of this Resolution, both without further reading and approval by the Plaquemines Parish Council.

Commissioner Newberry reverted back to Agenda Item 5, "Introduction of Ordinances and Resolutions". Without objection, so ordered. The following legislation was introduced:

1. A Resolution authorizing Maynard "Sandy" Sanders, as Executive Director of the Plaquemines Port, Harbor & Terminal District, to extend the agreement with Trident Holdings, Inc., for the implementation of the Port's Master Plan; and otherwise to provide with respect thereto. COMMISSIONER NEWBERRY

Commissioner Newberry moved to Agenda Item 7, "New Business". Without objection, so ordered.

There were no items under 7a, "Resolutions wherein suspension is being sought".

Under Item 7b, "Discussion of the process of procuring Professional Services", Commissioner Rousselle said that he would like to know what the steps are and how decisions are being made. Chambrel Riley referred to the Port's policy and Resolution 16-138 which states that if there is a project or contract that they are in favor of or want to complete which will cost over \$50,000 the Port is required to do either a Request for Proposal or a Request for Quotes. If it is for supplies, they must obtain three quotes. The RFPs, RFQs or price quotes are sent to the board and there a resolution needs to be adopted before they can move forward. Commissioner Rousselle asked if the Port is required to submit the solicitation to the Board in order for the Commissioners to know the Port is going out for proposals on those services? Chambrel Riley responded that the RFPs, RFQs or quotes are submitted to the Board together with the responses. Commissioner Rousselle asked if she did not interpret Resolution 16-138 to require the Port to submit RFPs or RFQs to the Board prior them going out to the public and Chambrel Riley said no because there is no trigger on when they are to be submitted to the Board or ask for permission to seek the proposals or quotes. Commissioner Rousselle explained that the intention of resolution was to inform the Board as to when the requests are going out for said services. He further stated that the resolution needs to be amended so the intent is clear. Commissioner Rousselle asked if during the proposal process does the Port entertain people who you are seeking proposals from and was told no by Chambrel Riley. Commissioner Rousselle said that according to expense reports, in January Sandy Sanders and Paul Matthews took individuals to lunch and then ended up giving them a contract last week. He said he wonders if the other firm seeking the contract was taken out to eat too because he has an issue with one firm appearing to have an upper hand. Commissioner Rousselle said that when the Port entertains somebody and then gives them a contract and the other firm doesn't have the same advantages, that's a problem. He said the other firm had to have a second submittal because they evidentially didn't have enough information. Sandy Sanders wanted to know who he was talking about so Commissioner Rousselle said they took Chris Fetters and the collaboration to lunch. Mr. Sanders replied that he has been working with the collaboration for over two years and the lunch in January had nothing to do with the contract. Sandy Sanders said that Tracey Riley set the lunch up and Kelisha

Garrett, in her capacity as Head of the New Orleans Black Chamber of Commerce attended. Commissioner Rousselle asked who the contract was given to last week and was told by Sandy Sanders it went to the Russell Group. Commissioner Rousselle asked who the head of the Russell group is and was told Jay Russell. Commissioner Rousselle said he would meet with Mr. Sanders next week regarding this matter.

Commissioner Newberry moved to Agenda Item 8, "Approval of the Minutes". Without objection, so ordered.

RESOLUTION NO. 20-155

On motion of Commissioner Cognevich, seconded by Commissioner Arbourgh, and on roll call all members present and voting "YES", except Commissioners Black and Blink who were "ABSENT", the following Resolution was adopted:

BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT it hereby approves the minutes of the June 11, 2020, Regular Port Meeting, as recorded by the Secretary of this Council

There being no further business to come before this Council, on motion Commissioner LaFrance, seconded by Commissioner Cognevich and on roll call all members present and voting "Yes", except Commissioners Black and Blink who were "ABSENT", the meeting adjourned at 6:00 p.m.

Vice-Chairperson

Secretary