

Minutes of a meeting of the Plaquemines Parish Council, as the Sole Governing Authority of the Plaquemines Port, Harbor & Terminal District, held in the Belle Chasse Council Building Chambers, 333 F. Edward Hebert Blvd., Bldg. 203, Belle Chasse, Louisiana on Thursday, April 8, 2021, at 3:07 p.m., pursuant to notice to all members with a quorum present as follows:

PRESENT: Commissioner Trudy Newberry, Vice Chairperson  
Commissioner John L. Barthelemy, Jr.  
Commissioner W. Beau Black  
Commissioner Corey Arbourgh  
Commissioner Stuart J. Guey  
Commissioner Benedict Rousselle  
Commissioner Trudy Newberry  
Commissioner Carlton M. LaFrance, Sr.  
Commissioner Mark Cognevich

Barbara S. Marcotte, Assistant Secretary

ABSENT: Commissioner Richie Blink

Sandy Sanders, Paul Matthews, and Chambrel Riley Williams were present to represent the Port.

The Prayer was said and the Pledge was recited.

There being no matters to address under the following Agenda Item 2, "Executive Session", Commissioner Newberry advanced to Agenda Item 3, "Status Report by the Executive Port Director". Without objection, so ordered. Sandy Sanders reported the following:

- Met with transportation executives with the Grain Elevator, CHS regarding possible grants that they may pursue at their Myrtle Grove facility and we are assisting them in their efforts;
- Met with Becky Nictakis who was referred to us by David Vitter regarding available grants which are emerging as a result of the Biden infrastructure initiatives;
- Meeting with Senator Vitter and the Corps of Engineers on any funding which may be available for the Pointe Celeste Pump Station. The estimated replacement cost is \$20 million;
- Continuing meetings with Entergy executives regarding power generation needs for the future at the Port site; and
- Sandy recognized Ms. Karen Warren whom just retired and thanked her for all her hard work. Commissioner Newberry thanked Ms. Warren for her work at the Port and wished her luck in her retirement.

Commissioner Newberry moved to Item 3b, "Financial Report/Budget to Actual". Without objection, so ordered. It was stated there was no report.

There being no matters under Agenda Item 4, "Bids and Advertisements", Commissioner Newberry moved to Agenda Item 5, "Introduction of Ordinances and Resolutions". Without objection, so ordered. The following legislation was introduced:

1. A Resolution adopting new and updated policies of the Plaquemines Port, Harbor & Terminal District's, specifically a Policy on Policies, Code of Ethics & Workplace Conduct, Procurement and Public Works Policy and Telecommuting Policy. COMMISSIONER NEWBERRY

Commissioner Newberry moved to Agenda Item 6, "Ordinances and Resolutions on second reading and final passage". Without objection, so ordered.

There was no legislation under Item 6a.

Commissioner Newberry filled in the blank for Item 6b.

RESOLUTION NO. 21-95

On motion of Commissioner Newberry, seconded by Commissioner Cognevich and on roll call all members present and voting “YES”, except Commissioner Blink who was “ABSENT”, the following Resolution was adopted:

A Resolution authorizing Maynard J. “Sandy” Sanders, Executive Director of the Plaquemines Port, Harbor & Terminal District to enter into a Cooperative Endeavor Agreement with University of New Orleans; and otherwise to provide with respect thereto.

WHEREAS, the Plaquemines Port, Harbor & Terminal District (the “Port”) has need of certain development consulting services with regards to Port development; and

WHEREAS, the Port seeks to update current tariff rate structure to current rate comparative of ports along the Lower Mississippi River and the Gulf Coast;

NOW, THEREFORE:

BE IT RESOLVED, BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT it hereby authorizes Maynard J. “Sandy” Sanders, Executive Director of the Plaquemines Port, Harbor & Terminal District to enter into a Cooperative Endeavor Agreement with University of New Orleans Transportation Institute (UNOTI) for the purposes of reviewing and updating the Port’s current Tariff Schedule. The cost for such services are not to exceed \$20,000.00.

BE IT FURTHER RESOLVED, BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT the Secretary of this Council is hereby authorized and directed to immediately certify and release this Resolution and that Port employees and officials are authorized to carry out the purposes of this Resolution, both without further reading and approval by the Plaquemines Parish Council.

Commissioner Newberry filled in the blank for Item 6c.

#### RESOLUTION NO. 21-96

On motion of Commissioner Newberry, seconded by Commissioner Cognevich and on roll call all members present and voting “YES”, except Commissioner Blink who was “ABSENT”, the following Resolution was adopted:

A Resolution authorizing Maynard J. “Sandy” Sanders, Executive Director of the Plaquemines Port, Harbor & Terminal District to enter into a professional service agreement for the purposes of engineering and design services; and otherwise to provide with respect thereto.

WHEREAS, the Plaquemines Port, Harbor & Terminal District has need of certain professional services which benefits Port development; and

WHEREAS, the Plaquemines Port Harbor and Terminal District seeks to support construction of enhanced infrastructure in Plaquemines Parish;

NOW, THEREFORE:

BE IT RESOLVED, BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT it hereby authorizes Maynard J. “Sandy” Sanders, Executive Director of the Plaquemines Port, Harbor & Terminal District to enter into a professional services agreement with Kyle & Associates to perform project planning, scoping, engineering design, environmental, permitting, preparation of specifications and construction bid packages, and other related services for the Upgrades to Plaquemines Parish Waterline and Booster Station..

BE IT FURTHER RESOLVED, BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT the Secretary of this Council is hereby authorized and directed to immediately certify and release this Resolution and that Port employees and officials are authorized to carry out the purposes of this Resolution, both without further reading and approval by the Plaquemines Parish Council.

ORDINANCE NO. 21-37

The following Ordinance was offered by Commissioner Newberry who moved its adoption:

An Ordinance to amend and as amended the Plaquemines Port, Harbor & Terminal District 2021 Operating Budget of Revenue and Expenditures; and otherwise, to provide with respect thereto.

WHEREAS, additional funding is needed for Popich Building Utilities included in lease between Plaquemines Port, Harbor & Terminal District and Plaquemines Parish Government as per Resolution 21-62; and

WHEREAS, the 2021 Operating Budget of Revenue & Expenditures is amended to reflect the cost for utilities not budgeted due to the 2021 renewal with changes; and

WHEREAS, the Plaquemines Port, Harbor & Terminal District 2021 Operating Budget of Revenue and Expenditures is amended to reflect the Port's annual cost of utilities at Popich Building currently leased from Plaquemines Parish Government for Port office space by appropriating \$31,000 from the Port's unrestricted fund is requested;

NOW, THEREFORE:

BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT:

SECTION 1

Plaquemines Parish Port, Harbor & Terminal District 2021 Revenue and Expenditure Budget is hereby amended by transferring \$31,000.00 from the Port's unrestricted fund balance to Utilities – Office Building line item in the Expenditure Budget.

SECTION 2

The Secretary of this Council is hereby authorized and directed to immediately certify and release this Ordinance and that Port employees and officials are authorized to carry out the purposes of this Ordinance, both without further reading and approval by the Plaquemines Parish Council.

WHEREUPON, in open session the above Ordinance was read and considered section by section and as a whole.

Commissioner Arbourgh seconded the motion to adopt the Ordinance.

The foregoing Ordinance having been submitted to a vote, the vote resulted as follows:

YEAS: Commissioners John L. Barthelemy, Jr., Corey Arbourgh, Stuart J. Guey, Benedict Rousselle, Trudy Newberry, Carlton M. LaFrance, Sr. and Mark Cognevich

NAYS: Commissioner W. Beau Black

ABSENT: Commissioner Richie Blink

PRESENT BUT NOT VOTING: None

And the Ordinance was adopted on this the 8<sup>th</sup> day of April, 2021.

RESOLUTION NO. 21-97

On motion of Commissioner Newberry, seconded by Commissioner LaFrance and on roll call all members present and voting “YES”, except Commissioner Blink who was “ABSENT”, the following Resolution was adopted:

A Resolution authorizing the acceptance of bids for Computer equipment and laptops for the Plaquemines Port, Harbor and Terminal District; and otherwise to provide with respect thereto.

WHEREAS, after due advertisement bids were received on March 11<sup>th</sup>, 2021 for computer equipment and laptops for the Plaquemines Port, Harbor and Terminal District from the following: Howard Technology Solutions, CDWG, and CBM Technology; all bids are on file in the Port’s Finance Department and made a part hereof by reference to; and

WHEREAS, Maynard Sanders, Executive Director, recommends the acceptance of the bid of Howard Technology Solutions in the amount of \$33,098;

NOW, THEREFORE;

BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT it hereby authorizes the, Executive Director, Maynard J. Sanders, to accept the bid of Howard Technology Solutions in the amount of \$33,098 for Computer equipment and laptops.

BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL AS THE SOLE GOVERNING AUTHORITY OF THE PLAQUEMINES PORT, HARBOR & TERMINAL DISTRICT THAT by the Plaquemines Parish Council that the Secretary of the Council is hereby authorized and directed to immediately certify and release this Resolution and that Port employees and officials are authorized to carry out the purposes of this Resolution, both without further reading and approval by the Plaquemines Parish Council.

There being no items under Agenda Item 7, “New Business”, Commissioner Newberry moved to Agenda Item 8, “Approval of the Minutes”. Without objection, so ordered.

RESOLUTION NO. 21-98

On motion of Commissioner Newberry, seconded by Commissioner Rousselle, and on roll call all members present and voting “YES”, except Commissioner Blink who was “ABSENT”, the following Resolution was adopted:

BE IT RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT it hereby approves the minutes of the March 25, 2021, regular Port Meeting, as recorded by the Secretary of this Council.

BE IT FURTHER RESOLVED BY THE PLAQUEMINES PARISH COUNCIL THAT the Secretary of this Council is hereby authorized and directed to immediately certify and release this Ordinance and that Parish employees and officials are authorized to carry out the purposes of this Ordinance, both without further reading and approval by the Plaquemines Parish Council.

There being no further business to come before this Council, on motion Commissioner Black, seconded by Commissioner Arbourgh and on roll call all members present voting “YES”, except Commissioner Blink who was “ABSENT”, the meeting adjourned at 3: 29 p.m.

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Chairman

Assistant Secretary