2019 Healthcare Renewal
Open Enrollment Meetings

Human Resources will be conducting Open Enrollment information meetings that will highlight the benefit options for the 2019 plan year.

NOTE: Open Enrollment begins on November 13, 2018 and will end on November 30, 2018. All changes to enrollment status must be completed during this period.

IT IS **MANDATORY** TO ATTEND ONE OF THE FOLLOWING MEETINGS

PORT SULPHUR COMMUNITY CENTER	
Tuesday, November 13, 2018	9:00 am - 10:00 am
Group information meeting and presentation begins at 9:00 am	

PERCY GRIFFIN COMMUNITY CENTER	
Tuesday, November 13, 2018	11:00 am – 12:00 pm
Group information meeting and presentation begins at 11:00 am	

BELLE CHASSE AUDITORIUM	
Monday, November 19, 2018	9:00 am – 10:00 am
Group information meeting and presentation begins at 9:00 am	

The 2019 Open Enrollment presentation will be delivered by Daul Insurance Agency, representatives will be available to assist employees following the presentation.

If you have any questions about your benefits, please contact Human Resources at 504-934-6380.

********REQUIRED SIGNATURES********

PLEASE SEE ATTACHED DOCUMENTS WHICH MUST BE COMPLETED, SIGNED AND RETURNED TO THE HUMAN RESOURCES DEPARTMENT