

Minutes of a special meeting of the Plaquemines Parish Council held in the Belle Chasse Council Building Council Chambers, 333 F. Edward Hebert Blvd., Bldg. 203, Belle Chasse, Louisiana, on Wednesday, November 29 2017, at 6:10 p.m., pursuant to notice to all members with a quorum present as follows:

PRESENT: Council Member John L. Barthelemy, Jr., Chairman
Council Member W. Beau Black
Council Member Kirk M. Lepine
Council Member Irvin Juneau
Council Member Benedict Rousselle
Council Member Charlie Burt
Council Member Audrey Trufant-Salvant
Council Member Jeff Edgecombe
Council Member Nicole Williams

Kim M. Toups, Secretary

The Prayer and Pledge of Allegiance were dispensed with.

President Cormier and Michael Jiles Director of Public Service were present representing the Administration.

The following items were deferred:

- 6d, An Ordinance to amend the 2017 Operating Revenue and Expenditure Budgets, various funds, various departments, various line items; and otherwise to provide with respect thereto.
- 6e, An Ordinance to amend the 2017 Five Year Capital Improvements Plan, various projects; and otherwise to provide with respect thereto.

There being no Beer or Liquor Licenses, Council Member Barthelemy moved to Agenda Item 4, "Introduction of Ordinances and Resolutions". Without objection, so ordered.

1. An Ordinance authorizing an emergency exception to the hiring freeze currently enacted on all vacant positions of Plaquemines Parish Government; and otherwise to provide with respect thereto. COUNCIL MEMBER BURT
2. An Ordinance authorizing an emergency exception to the hiring freeze currently enacted on all vacant positions of Plaquemines Parish Government; and otherwise to provide with respect thereto. COUNCIL MEMBER BURT
3. A Resolution confirming the recommendation of the President of the Parish of Plaquemines for the designation of the Director of the Department of Operations, pursuant to Article 5, Section 5.01 of the Charter for Local Self-Government for the Parish of Plaquemines; and otherwise to provide with respect thereto. COUNCIL MEMBER BURT
4. A Resolution confirming the recommendation of the President of the Parish of Plaquemines for the designation of the Director of the Department of Administration, pursuant to Article 5, Section 5.01 of the Charter for Local Self-Government for the Parish of Plaquemines; and otherwise to provide with respect thereto. COUNCIL MEMBER BURT
5. An Ordinance to amend the 2017 Operating Revenue Budget, Settlements-BP, and the Five-Year Capital Improvements Plan, Regulatory Upgrades/Capacity Increase BC WTP Project; and otherwise to provide with respect thereto. COUNCIL MEMBER WILLIAMS
6. An Ordinance to amend the 2017 General Fund, Operating Expenditure Budget, Hurricanes & Tropical Storms, Tropical Storm Cindy 2017/Hurricane Preparation; and otherwise to provide with respect thereto. COUNCIL MEMBER BARTHELEMY
7. An Ordinance to amend the 2017 Five-Year Capital Improvements Plan for preparation and recovery efforts due to Hurricane Harvey; and otherwise to provide with respect thereto. COUNCIL MEMBER BARTHELEMY

8. An Ordinance to amend the 2017 Five-Year Capital Improvements Plan for preparation and recovery efforts due to Hurricane Nate; and otherwise to provide with respect thereto. COUNCIL MEMBER BARTHELEMY
9. An Ordinance to amend the 2017 Operating Revenue Budget, Firefighting Fund, Ambulances Department; and otherwise to provide with respect thereto. COUNCIL MEMBER BARTHELEMY
10. An Ordinance authorizing an emergency exception to the hiring freeze currently enacted on all vacant positions of Plaquemines Parish Government; and otherwise to provide with respect thereto. COUNCIL MEMBER BARTHELEMY

Council Member Barthelemy moved to Agenda Item 5, "Ordinances and Resolutions on Second Reading and Final Passage. Without objection, so ordered.

ORDINANCE NO. 17-164

The following Ordinance was offered by Council Member Barthelemy who moved its adoption:

An Ordinance adopting the Original Capital Improvement Budget for the Plaquemines Parish Government for the five-year period beginning January 1, 2018, and ending December 31, 2022; and otherwise to provide with respect thereto.

WHEREAS, in accordance with Plaquemines Parish Government Charter for Local Self-Government Section 7.05, the Parish President submitted to the Parish Council, on October, 26, 2017, the Proposed Capital Improvement Budget in the form required by the Charter; and

WHEREAS, in accordance with Plaquemines Parish Government Charter for Local Self-Government Section 7.05, the Parish Council made available copies of the Proposed Capital Improvement Budget for public inspection, published a summary of the proposed budget in the official journal and advertised the time and place of public hearings; and

WHEREAS, in accordance with Plaquemines Parish Government Charter for Local Self-Government Section 7.05, the Parish Council held public hearings on the proposed Capital Improvement Budget as submitted on October 26, 2017;

NOW, THEREFORE:

BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL THAT:

SECTION 1

It hereby adopts the Plaquemines Parish Government Capital Improvement Budget covering the period of five years beginning January 1, 2018 and ending December 31, 2022; copies of which are on file in the office of the Parish President, the office of Finance and the office of the Plaquemines Parish Council Secretary.

SECTION 2

The Plaquemines Parish Government is authorized to spend budgeted funds in accordance with the Plaquemines Parish Government Capital Improvement Budget for the year 2018.

SECTION 3

If any provision, or item of this Ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this Ordinance which can be given effect without the invalid provisions, items, or applications; and to this end, the provisions of this Ordinance are hereby declared severable.

SECTION 4

The Secretary of this Council is hereby authorized and directed to immediately certify and release this Ordinance and that Parish employees and officials are authorized to carry out the purposes of this Ordinance, both without further reading and approval by the Plaquemines Parish Council.

Council Member Juneau seconded the motion to adopt the Ordinance.

The foregoing Ordinance having been submitted to a vote, the vote resulted as follows:

YEAS: Council Members John L. Barthelemy, Jr., W. Beau Black, Kirk M. Lepine, Irvin Juneau, Benedict Rousselle, Charlie Burt, Audrey Trufant-Salvant, Jeff Edgecombe and Nicole Williams

NAYS: None

ABSENT: None

PRESENT BUT NOT VOTING: None

And the Ordinance was adopted on this the 29th day of November, 2017.

ORDINANCE NO. 17-165

The following Ordinance was offered by Council Member Barthelemy who moved its adoption:

An Ordinance establishing a policy of budgetary control for the Operating Budget of Expenditures for the Plaquemines Parish Government for the fiscal year beginning January 1, 2018, and ending December 31, 2018; and otherwise to provide with respect thereto.

WHEREAS, the Plaquemines Parish Administration and Council desire to establish a policy of budgetary control for operating expenditures for the 2018 Budget;

NOW, THEREFORE:

BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL THAT:

SECTION 1

The Plaquemines Parish Government is authorized to spend budgeted expenditure funds for the fiscal year beginning January 1, 2018, and ending December 31, 2018, for the General Fund, Special Revenue Funds, Capital Improvement Funds and Enterprise Funds, controlled by the financial accounting software defined expenditure account components Fund/Department/Function, except as noted in Section 2.

SECTION 2

The Plaquemines Parish Government is authorized to spend budgeted expenditure funds for the fiscal year beginning January 1, 2018, and ending December 31, 2018, for the General Fund, Special Revenue Funds, Capital Improvement Funds and Enterprise Funds expenditure units listed below, controlled by the financial accounting software defined expenditure account components as follows:

- 1) Controlled by the Fund/Department/Division/Function
Fire Departments
- 2) Controlled by the Fund/Department/Division
Parish Council Departments
Judges' Offices
- 3) Controlled by the Fund/Department
District Attorney's Office
Assessor's Office
Coroner's Office
Criminal Court Fund
Economic Development District
Sheriff's Offices
Disasters
Hurricanes/Tropical Storms
- 4) Controlled by the Project
All Capital Projects (non capital project funds)

5) Controlled by the Fund
All Capital Projects Funds

SECTION 3

The financial accounting software package defines four possible function categories as follows:

Personal Services
Financial and Related Services
Operating Services and Supplies
Capital Outlay

SECTION 4

If any provision, or item of this Ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this Ordinance which can be given effect without the invalid provisions, items or applications; and to this end, the provisions of this Ordinance are hereby declared severable.

Council Member Black seconded the motion to adopt the Ordinance.

The foregoing Ordinance having been submitted to a vote, the vote resulted as follows:

YEAS: Council Members John L. Barthelemy, Jr., W. Beau Black, Kirk M. Lepine, Irvin Juneau, Benedict Rousselle, Charlie Burt, Audrey Trufant-Salvant, Jeff Edgecombe and Nicole Williams

NAYS: None

ABSENT: None

PRESENT BUT NOT VOTING: None

And the Ordinance was adopted on this the 29th day of November, 2017.

A Substitute was offered for Agenda Item 5c:

ORDINANCE NO. 17-

The following Ordinance was offered by Council Member Barthelemy who moved its adoption:

An Ordinance adopting the Original Operating Budget of Revenues and Expenditures for the Plaquemines Parish Government for the fiscal year beginning January 1, 2018, and ending December 31, 2018; and otherwise to provide with respect thereto.

WHEREAS, in accordance with Plaquemines Parish Government Charter for Local Self-Government Section 7.02, the Parish President submitted to the Parish Council, on October 26, 2017, a proposed 2018 Operating Budget in the form required by the Charter; and

WHEREAS, in accordance with Plaquemines Parish Government Charter for Local Self-Government Section 7.02, the Parish Council made available copies of the proposed 2018 Operating Budget for public inspection, published a summary of the proposed budget in the official journal and advertised the time and place of public hearings; and

WHEREAS, in accordance with Plaquemines Parish Government Charter for Local Self-Government Section 7.02, the Parish Council held public hearings on the proposed Operating Budget as submitted on October 26, 2017;

NOW, THEREFORE:

BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL THAT:

SECTION 1

The estimate of revenues and expenditures for the fiscal year beginning January 1, 2018, and ending December 31, 2018, is hereby adopted to serve as the operating budget for the Plaquemines Parish Government during the same period for the General Fund, Special Revenue Funds, Capital Improvement Funds and Enterprise Funds; copies of which are on file in the office of the Parish President, the office of the Finance Department and in the office of the Plaquemines Parish Council Secretary.

SECTION 2

It hereby authorizes the transfer of \$_____ from the Fund Balance Designated for Bond Indebtedness to the General Fund Unreserved/Undesignated Fund Balance for the year 2018, and that said funds are to be utilized for the payment of the 2018 bond indebtedness.

SECTION 3

It hereby authorizes the transfer of \$_____ from the Fund Balance Designated for the BP Settlement to the General Fund Unreserved/Undesignated Fund Balance for the year 2018.

SECTION 4

It hereby authorizes the transfer of \$_____ from the Fund Balance Designated for Sewer Projects to the General Fund Unreserved/Undesignated Fund Balance for the year 2018.

SECTION 5

It hereby authorizes amendments to the Manpower Table as follows:

SECTION 6

The Plaquemines Parish Government is authorized to spend budgeted funds in accordance with the Plaquemines Parish Government Policy of Budgetary Control adopted by the Plaquemines Parish Council.

SECTION 7

If any provision, or item of this Ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this Ordinance which can be given effect without the invalid provisions, items or applications; and to this end, the provisions of this Ordinance are hereby declared severable.

SECTION 8

The Secretary of this Council is hereby authorized and directed to immediately certify and release this Ordinance and that Parish employees and officials are authorized to carry out the purposes of this Ordinance, both without further reading and approval by the Plaquemines Parish Council.

ORDINANCE NO. 17-166

The following Ordinance was offered by Council Member Rousselle who moved its adoption:

An Ordinance adopting the Original Operating Budget of Revenues and Expenditures for the Plaquemines Parish Government for the fiscal year beginning January 1, 2018, and ending December 31, 2018; and otherwise to provide with respect thereto.

WHEREAS, in accordance with Plaquemines Parish Government Charter for Local Self-Government Section 7.02, the Parish President submitted to the Parish Council, on October 26, 2017, a proposed 2018 Operating Budget in the form required by the Charter; and

WHEREAS, in accordance with Plaquemines Parish Government Charter for Local Self-Government Section 7.02, the Parish Council made available copies of the proposed 2018 Operating Budget for public inspection, published a summary of the proposed budget in the official journal and advertised the time and place of public hearings; and

WHEREAS, in accordance with Plaquemines Parish Government Charter for Local Self-Government Section 7.02, the Parish Council held public hearings on the proposed Operating Budget as submitted on October 26, 2017;

NOW THEREFORE:

BE IT ORDAINED BY THE PLAQUEMINES PARISH COUNCIL THAT:

SECTION 1

The estimate of revenues and expenditures for the fiscal year beginning January 1, 2018, and ending December 31, 2018, is hereby adopted to serve as the operating budget for the Plaquemines Parish Government during the same period for the General Fund, Special Revenue Funds, Capital Improvement Funds and Enterprise Funds; copies of which are on file in the office of the Parish President, the office of the Finance Department and in the office of the Plaquemines Parish Council Secretary.

SECTION 2

It hereby authorizes the transfer of \$4,963,783 from the Fund Balance Designated for Bond Indebtedness to the General Fund Unreserved/Undesignated fund balance for the year 2018, and that said funds are to be utilized for the payment of the 2018 bond indebtedness.

SECTION 3

It hereby authorizes the transfer of \$5,500,000 from the Fund Balance Designated for BP Settlement to the General Fund Unreserved/Undesignated fund balance for the year 2018.

SECTION 4

It hereby authorizes amendments to the Manpower Table as follows:

Unbudgeted Positions

001-720-4350 Permits, Planning and Zoning	FT	720-1611-01	Building Inspector
001-725-4355 Telecommunications	FT	725-1081-01	Communications Manager
001-520-2550 Finance & Accounting	FT	520-1212-01	Senior Accountant I
001-533-2590 Interim Employee Training	FT	533-2162-01	Pump Station Operator II - Inter
001-533-2590 Interim Employee Training	FT	533-2162-02	Pump Station Operator II - Inter
001-533-2590 Interim Employee Training	FT	533-2162-03	Pump Station Operator II - Inter
001-533-2590 Interim Employee Training	FT	533-2162-04	Pump Station Operator II - Inter
001-533-2590 Interim Employee Training	FT	533-2162-05	Pump Station Operator II - Inter
001-533-2590 Interim Employee Training	FT	533-2162-06	Pump Station Operator II - Inter
001-620-3300 Buildings	FT	620-2511-16	Custodian/Janitor
119-470-2400 Fire Fighting	FT	470-7150-01	EMS Officer
119-470-2403 Fire Fighting-Belle Chasse	PT	471-8310-01	Firefighter/Operator
119-470-2403 Fire Fighting-Belle Chasse	FT	471-8310-07	Firefighter/Operator
119-470-2403 Fire Fighting-Belle Chasse	FT	471-8310-08	Firefighter/Operator
119-470-2403 Fire Fighting-Belle Chasse	PT	471-8310-10	Firefighter/Operator
119-470-2403 Fire Fighting-Belle Chasse	FT	471-8310-11	Firefighter/Operator
119-470-2403 Fire Fighting-Belle Chasse	PT	471-8310-14	Firefighter/Operator
119-470-2403 Fire Fighting-Belle Chasse	PT	471-8310-17	Firefighter/Operator
119-470-2406 Fire Fighting-Lake Hermitage	PT	472-8310-02	Firefighter/Operator
119-470-2409 Fire Fighting-Port Sulphur	PT	473-8310-14	Firefighter/Operator
119-470-2412 Fire Fighting-Buras	FT	474-8310-02	Firefighter/Operator
119-470-2424 Fire Fighting-PAH/Phoenix	FT	477-8310-04	Firefighter/Operator
119-555-2700 Ambulances	FT	555-4021-09	EMT Basic

Create and Fund Positions

001-720-4350 Permits, Planning and Zoning	PT	720-1611-##	Building Inspector
001-730-4360 Engineering and Public Works	FT	730-####-##	Project Manager
448-562-2830-Boat Harbor-Empire	FT	562-2711-01	Guard
448-562-2835-Boat Harbor-Buras	FT	563-2711-01	Guard

Delete Positions

001-210-2000 Parish Council	FT	210-1533-01	Receptionist
001-240-2030 Council Attorney	FT	240-6013-01	Special Council Attorney
001-240-2030 Council Attorney	FT	240-6041-01	Paralegal
001-482-2445 Economic Development/Tourism	FT	482-1441-01	Marketing Assistant
001-482-2445 Economic Development/Tourism	FT	482-3211-01	Assistant Curator
001-482-2445 Economic Development/Tourism	FT	482-6150-01	Director of Economic Development
001-522-2555 Data Processing	FT	522-1021-01	Data Processing Manager
001-522-2555 Data Processing	PT	522-1021-02	Data Processing Manager
001-522-2555 Data Processing	FT	522-1311-01	Computer Operator
001-594-2940 LSU Ag Center	FT	594-1511-01	Clerk I
001-822-5100 FEMA Management	FT	822-1210-01	Accounting Clerk
001-822-5100 FEMA Management	FT	822-1212-01	Senior Accountant I
001-822-5100 FEMA Management	PT	822-6016-01	FEMA Coordinator
001-822-5100 FEMA Management	FT	822-6125-01	City Planner

Salary Adjustments

001-412-2160 Director of Administration	FT	412-6019-01	Director
001-415-2165 Director of Public Service	FT	415-6019-01	Director
001-418-2170 Director of Operations	FT	418-6019-01	Director

Budget Existing Positions

001-482-2445 Economic Development	FT	482-3212-01	Curator
001-529-2580 Human Resources	FT	529-1152-01	Supervisor
001-720-4350 Permits, Planning and Zoning	PT	720-1611-03	Building Inspector
003-780-4672 Road Maint-Bridges	PT	780-2131-05	Bridge Tender
004-540-2650 Health	FT	540-1612-01	Code Enforcement Inspector
448-562-2850-Boat Harbor-Pointe a la Hache	FT	565-2711-01	Guard
448-562-2840-Boat Harbor-Venice	FT	564-2711-01	Guard
448-562-2840-Boat Harbor-Venice	FT	564-2531-01	Helper

Transfer Position

From: 001-725-4355 Telecommunications	FT	725-1342-01	Information Technology Analyst
To: 001-###-#### Information Technology	FT	###-1342-01	Information Technology Analyst

SECTION 5

The Plaquemines Parish Government is authorized to spend budgeted funds in accordance with the Plaquemines Parish Government Policy of Budgetary Control adopted by the Plaquemines Parish Council.

SECTION 6

If any provision, or item of this Ordinance or the application thereof is held invalid, such invalidity shall not affect other provisions, items or applications of this Ordinance which can be given effect without the invalid provisions, items or applications; and to this end, the provisions of this Ordinance are hereby declared severable.

Council Member Williams seconded the motion to adopt the Ordinance.

The foregoing Ordinance having been submitted to a vote, the vote resulted as follows:

YEAS: Council Members John L. Barthelemy, Jr., W. Beau Black, Kirk M. Lepine, Irvin Juneau, Benedict Rousselle, Charlie Burt, Jeff Edgecombe and Nicole Williams

NAYS: None

ABSENT: Council Member Audrey Trufant-Salvant

PRESENT BUT NOT VOTING: None

And the Ordinance was adopted on this the 29th day of November, 2017.

There being no further business to come before this Council, on motion of Council Member Edgecombe, seconded by Council Member Williams, and on roll call all members present and voting "Yes", except Council Member Trufant-Salvant who was "ABSENT", the meeting adjourned at 6:19 p.m.

Chairman

Secretary